

**BOARD MEETINGS OF  
ROTARY CLUB OF THE NORTH FORK VALLEY  
AND  
ROTARY CLUB OF THE NORTH FORK FOUNDATION  
December 13, 2017**

**Directors Present:**

James Schott  
Bain Weinberger  
Felix Belmont  
Karri Polson  
Jacque Gannon  
Kate Zachman  
Barb Heck  
Glenn Dahlgren  
Greg Thompson

**Directors Absent:**

Pam Bliss  
Francois Pretorius

President Schott called the meeting to order at 1:16 PM at the Paonia Public Library, 2 Third Street, Paonia, CO 81428.

The minutes from the Board Meeting on 11/8/17 were approved unanimously on a motion by Director Polson and a second by Director Dahlgren.

**Reports:**

**Treasurer:**

- Treasurer Zachman reported that the club had income from hall dues, meal dues and membership dues as well as money from the Polio Jars and some miscellaneous donations.
- Director Heck was reimbursed \$25 for PETS registration. Director Pretorius (not present at the meeting) had indicated that some form of documentation was necessary for this expense. Treasurer Zachman said that she was using the email from Director Heck requesting the reimbursement as the documentation.
- A \$350 gift was sent to the caterers. \$160 was given to the Chamber of Commerce and a web site fee of \$65 was paid.
- The Club currently has \$2,127 in checking and \$1,818 in accounts receivable.
- Director Thompson, who is taking the lead on the June 7 recruitment event at Wisheart Springs, was concerned that there was no line item for the event in the budget. The \$250 hall rental was donated last year, as was food. The event last year resulted in one new member (Jim Cunningham) and a potential new member (Ben Lehman). Director Thompson moved to budget \$400 for the event. Director Heck seconded and the proposal passed unanimously.
- Director Heck moved to accept the financial statement. Director Thompson seconded and the motion was approved unanimously.

### **Service:**

- Program Chair Bliss was not present for a formal report.
- Director Polson said she is looking for additional volunteers to sell basketball and wrestling match tickets at the high school. Director Bliss said she and her husband might be able to help with the wrestling tickets.

### **Membership:**

- President Schott related a story about an encounter he had with a potential new member who refused to consider joining because the club was “too liberal”.
- President Schott reported that Member Campbell had told him that potential new member Ben Lehman could use financial help with meal costs and membership dues since he is starting a new business. Treasurer Zachman said that the subsidy program was not intended to include meals, but dues could be covered. Treasurer Zachman moved that the club provide a \$25 per month subsidy for Lehman for 1 year. Director Bliss asked how much money was in the subsidy fund and Treasurer Zachman replied that the fund currently has \$500. No other subsidies are currently being funded. Director Thompson seconded the motion and it passed unanimously.
- New member Jim Cunningham has missed several recent meetings due to illness. Treasurer Zachman reported that he had been charged for membership in December. Secretary Weinberger confirmed that Member Cunningham had been added to the District 5470 membership rolls.
- Director Heck observed that there was a need to rework the membership list at least twice a year in order to keep it current. It was useful to help members keep in touch with one another. A copy is included in the new member booklet.
- Director Thompson asked if an electronic version of the membership list was available. Treasurer Zachman replied that she had one.
- President Schott asked about importing the membership into a mailing list group. Secretary Weinberger explained that different mail programs differ in what formats they are able to import and that it is generally a cut-and-paste process to move mailing lists between different mail software.
- Member Bill Bishop will not be able to be Membership Chairman, but is willing to help out as he can.

### **Program:**

- President Schott reported that there are lots of good programs coming up.

### **Old Business:**

- **Set the next Business Meeting for the Club:**
  - President Schott suggested January 4th for the next business meeting. He opened the floor for discussion on what topics the business meeting should address.
  - Director Heck suggested there be a discussion regarding continuation of the membership subsidy program to support new members. She also suggested publicizing the availability of membership subsidies. President Schott suggested membership in general as topic for the business meeting.
  - President Schott also suggested a discussion of the use of the Club's CD's. In particular, what is appropriate amount of money to hold in reserve. Treasurer Zachman said that the current allocation of funds approved by the membership expires at the end of the calendar year. So a good topic for discussion would be what to do next.

- Director Thompson suggested that generating ideas for additional programs (i.e. speakers) would be a useful topic for discussion. Director Heck suggested passing a sheet of paper around at each meeting for members to suggest program ideas..
- **Revision of Club Trifold:**
  - Director Heck reported that the updated membership trifold brochures were now printed and available. She had them with her at the meeting. She suggested we give one to each speaker we have at our regular meetings as a way to help publicize Rotary out in the community.
- **Review of Bylaws:**
  - President Schott reported that this review as still pending. There had been no action yet.

### New Business:

- **Relationship with “A Little Help” (Discussion):**
  - President Schott said there had been a request from Member Campbell to make the relationship between Rotary and the service organization A Little Help (ALH) more formal. Member Campbell is reportedly working with the board of ALH to do this.
  - President Schott had suggested the club take on an ALH Service Saturday. Although each volunteer needs to be vetted by ALH, he did not see this requirement as insurmountable. Director Polson asked what the process is for being vetted. President Schott replied that it does not require much, primarily a drivers license. Director Gannon asked about liability for the club and members. President Schott replied that ALH has liability issues "worked out". Director Belmont asked if the Club has liability coverage that covers members doing work for Rotary. President Schott and Treasurer Zachman replied that liability coverage is provided through Rotary International. Director Thompson suggested that any ALH Service Saturday in which Rotary participates should also be open to all the regular ALH volunteers, not just Rotary members. He suggested that if the Club wanted a service event just for Rotary members, it might be possible to create another separate event. President Schott as well as Directors Thompson and Dahlgren thought it preferable for Rotary to just join into a regular ALH Service Saturday.
  - Director Dahlgren asked if the club gives ALH any money. President Schott replied that, yes, we gave them a grant. [The 2016-17 budget shows a \$1,221 donation to ALH - Ed].
  - Director Thompson said ALH is part of the is Village-to-Village program recently publicized on NPR. He said it is a worthwhile organization in general and a good one for Rotary to be involved in. President Schott added that it is a good way for the club to provide direct service as opposed to just raising money.
  - Director Thompson suggested having someone from ALH come in and give a presentation.
  - President Schott said that the club may be getting a proposal from ALH for Rotary involvement via Member Campbell.
- **New speaker system (Director Belmont for discussion):**
  - Director Belmont reported he has trouble hearing the guest speakers and he thought other members could also be having difficulty. He cited as problems the poor acoustics in the meeting room and the poor quality of the current PA system. He said that he can hear “noise”, but it is difficult for him to understand the words. He also stated that one of the reasons former member Don Foster resigned from the club was that he could not hear the speakers. Director Gannon agreed that the sound is not good in the meeting room.
  - Director Belmont said he thought the problem could be resolved by purchasing a better PA system including 4 speakers (2 front and 2 back). He thought it might cost \$3-4K for new

- system. The Club would need to figure out how to find the money for a better system. He suggested asking operations manager Jeff Reynolds from KVNF for recommendations.
- Director Belmont also thought the Club should also have rule to not loan system to other groups as it would get trashed out.
  - Director Heck said the Club should make sure speakers are aware of need to use the PA system. Many are reluctant as they may not be accustomed to holding a microphone or may wish to use both hands.
  - President Schott suggested this would be a good topic for business meeting.
  - Secretary Weinberger suggested another option might be getting a lavalier mike for the current PA so presenters could have their hands free, and perhaps rearranging the speakers to different parts of the room could improve the acoustic performance. The speakers have long cords. He also agreed that getting suggestions from Jeff Reynolds was a good idea.
- **YouTube Channel (Director Heck for discussion):**
    - Director Heck suggested the club set up a YouTube channel for our Club as a way to attract younger members. She suggested recording and posting the regular Rotary meetings. This would allow people, particularly new families moving into the valley, to not only see what happens at a meeting, but to also leave comments. There would be less of a time commitment (and no need to pay for lunch). There is no cost to post to YouTube.
    - Director Heck also observed that she and her husband attend Rotary meetings in other countries when they can, and that the "younger" clubs are more dynamic than the older, business-oriented clubs.
  - **Board Duties Documents:**
    - President Schott said he would like for there to be a one-page description of the duties of each Board position. Rotary publishes manuals for many of the positions, but that is a lot to go through. He suggested each current person holding a position write such a description. Director Heck supported idea, as did Treasurer Zachman. Director Thompson pointed out that there is a good description of each job in the club by-laws. He thought that would make a good starting point.

The Club meeting was adjourned at 2:20 PM. and the Foundation meeting called to order by President Schott.

### **Rotary Foundation Meeting**

The minutes from the Foundation Meeting on 11/8/17 were approved unanimously on a motion by Director Polson and a second by Director Thompson.

#### **Reports:**

#### **Treasurer:**

- Treasurer Zachman passed out copies of the Foundation budget and presented a summary of the current financials.
- Director Belmont moved to accept the Foundation budget report. Director Thompson seconded and the motion passed unanimously.

#### **Fundraising:**

- Director Gannon asked how much the club made from the most recent Kids Pasta Project (KPP) fundraiser compared to previous KPP events. [The Foundation Budget Report showed \$939 income from this year's KPP event, versus \$1,449 the year before. - Ed.] Treasurer Zachman

explained that this time there was simply a donation jar (which she said worked well) instead of a Wine Grab as had been held at previous KPP dinners.

Director Gannon also asked if the Club made money on the alcohol sales at the event, as people were buying the relatively expensive wine thinking the proceeds went to Rotary. President Schott replied that the event venue, Delicious Orchards, was making money on the wine sales, not Rotary. He said that other possible venues, such as ShadeScapes and Scenic Ranch would allow Rotary to keep the proceeds from alcohol sales. Treasurer Zachman pointed out that there is no kitchen at ShadeScapes, and the kitchen at Town Hall is too small for all the young chefs. Director Heck pointed out that it is up to KPP, not Rotary, to decide where they want to have their events.

Director Heck and Treasurer Zachman said that the Club should go back to having a Wine Grab so people can drink the wine they purchased at their table.

- As the Club had previously decided to eliminate the Casino Night fundraiser, Director Thompson made a motion that it be removed from the Foundation budget. Director Dahlgren seconded and the motion passed unanimously.
- President Schott said the Pancake Breakfast is to be renamed the Rotary Scholarship Pancake Breakfast. He said there is going to be a push to increase publicity and participation. Director Heck asked if the proceeds were limiting to funding scholarships. President Schott replied that it is that way now. Director Heck suggested inviting the parents of scholarship recipients to the event. Treasurer Zachman and Director Belmont replied that they have been invited.
- Director Heck asked who is the fundraising chair? Director Thompson replied that Director Bliss had agreed to do it.

#### **Scholarship:**

- Director Belmont said the Club should be receiving grades for the first term soon. There is a \$4K liability for current scholarship. He said he will revise the application form for the upcoming year and will let the high school advisers know they can promote the program.
- Treasurer Zachman said there are currently \$7200 in scholarships approved, including not only the high school students but also the vocational students and the ambulance technicians. Director Belmont said that means only 2 high school scholarships are funded for this coming year. He said the Club will need to find more money for more scholarships.

#### **Foundation:**

- The foundation chair was not present. There was no discussion.

#### **Old Business:**

- There was no old business discussed.

#### **New Business:**

- There was no new business to discuss.

Director Schott adjourned the Foundation Meeting at 2:35 PM. Director Gannon made the motion, and Director Thompson seconded.